Dancing With The Stars

INTRODUCTION
Following is some important information regarding "touring life" in order to have a safe and enjoyable time for everyone.

For information regarding hotels, venues and travel information, please keep a copy of the itinerary on hand. Every effort has been made to ensure that the information contained in the itinerary is accurate as of this time. Day sheets will be distributed everyday confirming bus call times for show days, show and rehearsal schedules, and changes to travel or contact information. Please remember that these memos take precedence over the information in this itinerary. If they are not handed directly to you, they will be slipped under your door at your hotel.

CALL TIMES
We know everyone’s time is valuable... so please help us out by being on time for all departure and show calls. If the lobby call is 2:00PM, you must be in the lobby ready to depart at that time... not just leaving your room. Please allow enough time to pay for your incidentals and to check out of your hotel room. If you are not on time and left ("oil spotted"), it will be your responsibility to make arrangements for yourself to get to the venue.

HOTEL INCIDENTALS
Each of us is responsible for our own hotel incidental charges (phone calls, room service, mini bar, laundry, etc.), which need to be paid at least 30 minutes prior to checking out. Please bring cash or your credit card to cover your charges, and when you check out, make sure to return your key and get a receipt showing a zero balance. If you do not settle your charges at least 30 minutes prior to departure and our tour accountant has to do it for you, you will be responsible for the charges, plus late charges, and you will make our accountant very unhappy.
A lot of hotels are Non-Smoking. If you choose to smoke in the room, please be prepared to pay a cleaning fee which averages about $250.00. This will have to be settled before checking out.

CREDENTIALS
Tour credentials are issued to tour personnel only and are not transferable. If you should have any guests, they will be given the appropriate pass for that show. Remember that guest passes do not give the bearer authorization to take photographs, to make audio or video recordings of the show, or to wander around aimlessly in restricted areas. Please keep in mind that you are responsible for your guests and their behavior at all times. There is a Pass Request Book in the Tour Management Office. Please fill out request so we can have passes ready for you ahead of time.

GUEST TICKETS & PASSES
Dancing With The Stars is a no comp tour. If you would like to purchase tickets for your guests, please pick up a form from the Tour Mgmt Office and either fax to the number listed on the sheet or bring back to Tour Mgmt in order to process the request. The sheet asks for guest's name for will call, show venue, date, number of tickets and the credit card number with expiration date you wish charged. Ticket requests must be in before 9AM on the day before, but please submit your request as far in advance as possible in order to guarantee the purchase. If you have a day of show request, please do not fax but hand to one of us directly.

CATERING
There will be catering available at all shows. Catering is for the working touring personnel only and the proper credentials (your laminates) are required in order to eat. If you wish to invite your guests to join you, please make arrangements in advance with our Catering Coordinator. If you do not want to eat before the show, to go boxes will be available. You can either leave in the dressing room or put on your bus for after.

TOUR MANAGEMENT OFFICE
We are available to you at all times if you need help or have any questions.

PHYSICIANS/CHIROPRACTORS
Every Tuesday and Friday we will have a Massage Therapist, a Chiropractor and a General Practitioner on site for your needs. If you need a treatment on a day other than Tuesday or Friday, please let us know so we can schedule it.
TIPS FOR LIFE ON THE ROAD

BUSES

- Your bus is not only your living space for two months - it is also your bus mates' living space. Please be neat and extra respectful and pick up after yourselves.
- You will be supplied with a key or a code to your bus - be sure to lock the bus every time you leave it...No Exceptions! Basically, just remember that your valuables and everyone else's are on that bus and we do not want anything to walk away. Be sure to always double check that door is locked.
- There is storage under the bus that is called a "bay". There is one key to the bay and it is usually kept on a chain inside the bus door. Once you have gotten whatever you need from the bay, please lock it and remember to return the key. Never leave the bay unlocked.
- When sleeping on the bus, your feet should always face toward the driver. (This is in case the bus has to stop short for some reason, your feet, and not your head, will hit the wall in front of you)
- Be sure to turn your mobile phones (and any other noisy things) off when you are in the bunk area; the bunk area is for sleeping, so please be respectful.
- Bathrooms - #1 only! No paper! No exceptions, EVER!
- Our insurance policy does not allow guests on buses.

BUS DEPARTURES

On your day sheet, you will see what time the bus will DEPART the hotel to leave for the venue AND the time the buses will DEPART after the show to leave for the next city.

SHOWERS

- In most of the dressing rooms there will be showers for your use after the show if needed. Towels will be provided.

SAFETY

- It is a good idea to make a copy of all your important documents and send them to a friend or family member at home.

PRE-TOUR PACKING

- Please do not bring more than two suitcases and one carry on. Remember that we are taking a lot of flights during the tour and we'll need to stay within the airline restrictions for these flights.
- The only thing we can say about the weather...it's going to COLD. Please pack appropriately. Layers are great option....

MERCHANDISE

- Tour Merchandise will be available for purchase by all touring personal staff at a discounted rate. As soon as they are available, we will provide everyone with a sheet with the cost of each item.

LAUNDRY

- The Production Office sends out laundry on show days only. If you would like to send out personal clothing, please bring in a laundry bag with your name written on it. You should also put $20.00 in an envelope and attach it to the bag as this will be a personal expense. If you bring to Production on a show day, you will get it back on the following show day as cut off times are always in the morning for same day service.